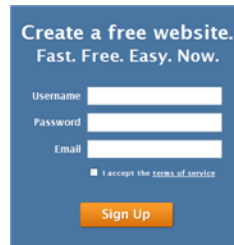


# Quick Reference Guide: How to use Weebly

1. Go to [www.weebly.com](http://www.weebly.com)



Create a free website.  
Fast. Free. Easy. Now.

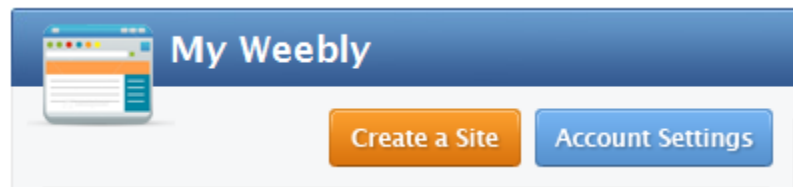
Username

Password

Email

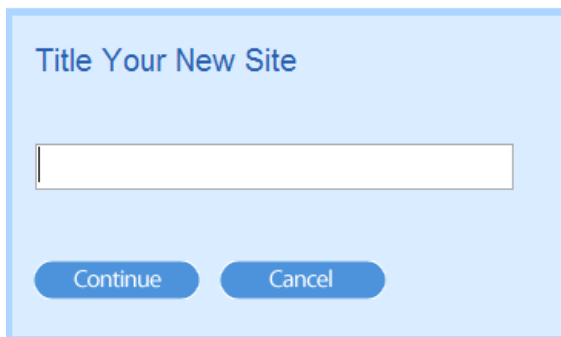
I accept the [terms of service](#)

2. Create a user account



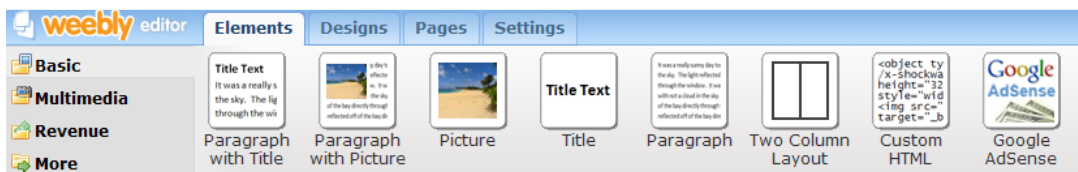
3. Click on “Create A Site”

4. Then you will be asked to name your site. Name it something to do with the lesson that you are completing. This is the Main Title. (ex. Voting in Florida, Firefighters, etc)



Title Your New Site

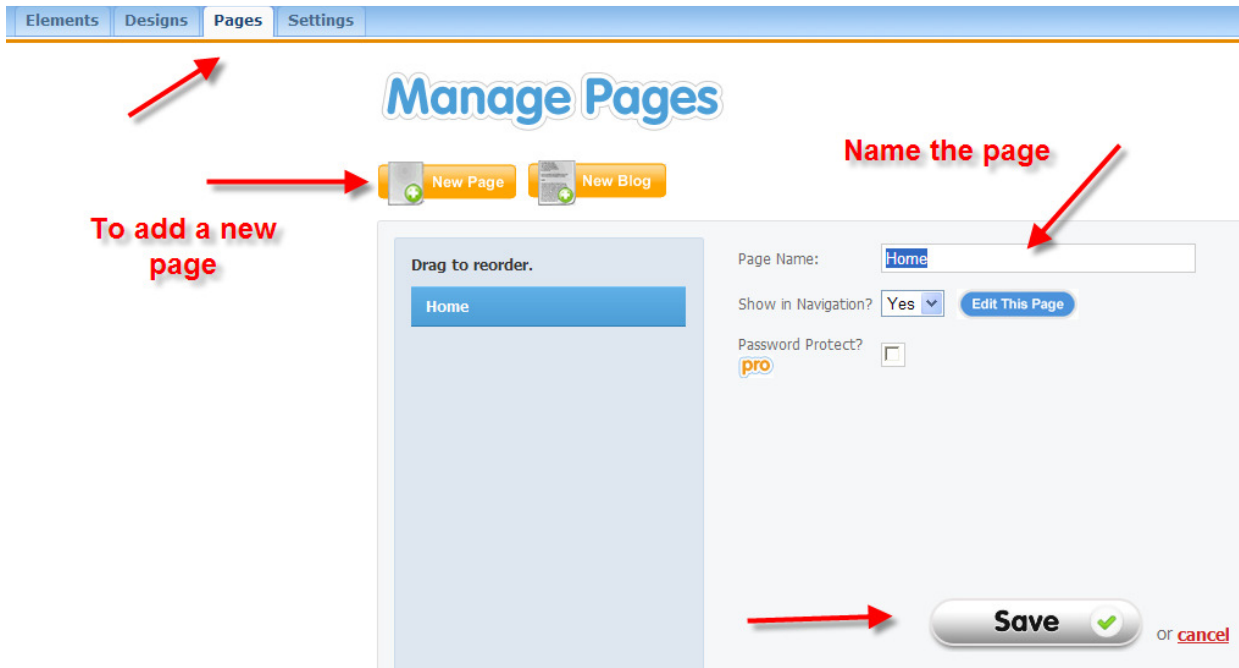
5. Then you will use the editor toolbar to create your website.



6. First select the design that you want.



7. Then create your pages. You want to create a page for each section of the assignment.



# Manage Pages



Drag to reorder.

- Part 1
- Part 2
- Sources/Student Names

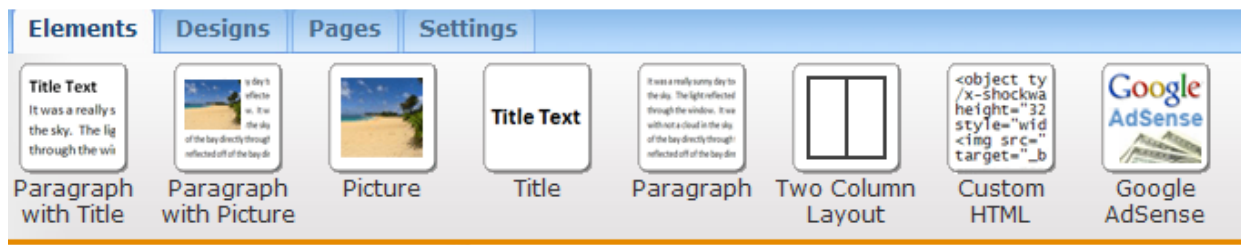
**Make sure you include your sources and Names**

Page Name:

Show in Navigation?

Password Protect?

8. Use the elements tab to create the features of you site.



9. Just drag and drop the element you want into the page itself.

weebly editor Elements Designs Pages Settings

Basic Multimedia Revenue More

Paragraph with Title Paragraph with Picture Picture Title Paragraph Two Column Layout Custom HTML Google AdSense

**Practice**

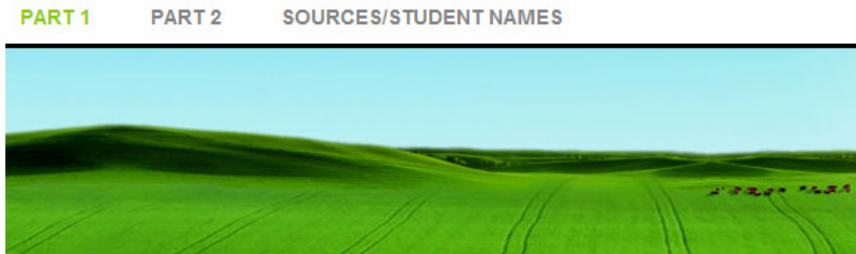
PART 1 PART 2 SOURCES/STUDENT NAMES

This page is empty. Drag Elements here.  
(hint: Elements, like a Paragraph, are in the top bar)

**Drag the element into the page**

10. Then add in the information you want by editing the element you just added. You can add text, pictures, titles, paragraphs, etc.

## Practice



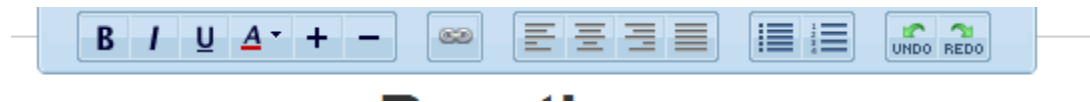
Title. [Click here to edit.](#)



Paragraph. [Click here to edit.](#)

**The add your  
information**

You can edit the text using the tool bar that pops up.



11. Once you have finished creating all of your pages it is time to publish.



## Choose website address

X

**Option A: Subdomain of weebly.com**

http://  .weebly.com

**Option B: Register a new domain**

http://www.  .com

Name the site  
something to do  
with your lesson

**Option C: I already own a domain**

Continue

Cancel

---

## Congratulations!

Your site has been successfully published to:

**<http://practicetools.weebly.com>**

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